

A regular meeting of the Board of Members of Rapidan Service Authority was held on May 18, 2023 at the Orange County Public Safety Building.

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Bowman, Coppage, Crozier (via Zoom), Frame, Martin, Yowell
	Staff:	GM Clemons, DO Jarrell, DA Gaskins
	Attorney:	Terry Lynn
	Visitors:	Ben Packett (RFCA)

The agenda for the meeting was adopted on a motion by Bowman, seconded by Martin and approved unanimously on a voice vote.

On a motion made by Bowman, seconded by Yowell, the minutes of the April 20, 2023 Board meeting were approved unanimously on a voice vote.

Under old business, Mr. Bowman reported that the Greene County Board of Supervisors had agreed to RSA's request to extend the date that RSA would be allowed to rent the Ruckersville office space from the County to one year from the date of the transition. On a motion by Bowman, seconded by Coppage, the Board unanimously voted to approve the resolution authorizing the Chairman to sign the revised lease agreement at the appropriate time.

There were no public comments or customer requests. During the opportunity for Board comment, Troy Coppage and the Chairman commended the General Manager and staff for their work under the difficult circumstances produced by the fire at the East office. Mr. Bowman thanked the Orange and Madison County representatives that the letters the SCC requested from those localities regarding the Greene County separation had been promptly submitted. He indicated that Greene County had asked that the SCC suspend the remainder of the waiting period given for the letters and that Greene County would notify the Board as soon as SCC approval was obtained.

Ben Packett from Robinson, Farmer, Cox Associates then presented the 2022 annual audit. He went through the report and highlighted the relevant sections as well as a couple of recently adopted auditing standards. The Chairman asked him to let the Board know of any potential pitfalls RSA could face as a result of the upcoming separation of Greene County so that steps could be taken to avoid them.

The Board then discussed renewing the authorization of the General Manager to pursue term contracts for engineering services. Since the one-year authorization granted last year, RSA has been able to engage engineering services as needed for various water and wastewater projects. The code allows these contracts to be renewed annually for another three years and the General Manager would like to continue to be able to do so as additional engineering services are needed and RSA is satisfied with the service it has received. On a motion from Coppage, seconded by Yowell, the Board voted 6-0 on a rollcall vote to give the General Manager authority to enter into these term contracts for water and wastewater engineering services for three additional one-year terms.

Lee France  
Chairman