

A regular meeting of the Board of Members of Rapidan Service Authority was held on June 20, 2024, at the Madison County Administration Building, Madison, VA.

The meeting was called to order at 2:02 PM. A quorum was established followed by the Pledge of Allegiance.

Present:           Members:   Coppage, Elliott, Marshall, Voorhees  
                          Staff:       G.M. Clemons, D.O. Jarrell, D.A. Gaskins

The agenda for the meeting was adopted on a motion by Elliott, seconded by Marshall, and passed unanimously on a voice vote.

The minutes of the April 18, 2024, meeting was approved on a motion by Voorhees, seconded by Elliott, and unanimously passed on a voice vote.

There was no old business or public comment. There were no customer requests. During the opportunity for Board comment, the question was raised about the service line inventory survey's response to/progress. Approximately 210 customers completed the survey, but it appears that not all the information given was accurate. However, RSA will do its best to work with the information provided.

G.M. Clemons then informed the Board that Greene County had offered to extend the lease at the West office. Since the new West office is not quite finished, G.M. Clemons asked the Board to extend the lease with Greene County for 60 days under the same terms as previously approved. On a motion by Elliott, seconded by Voorhees, the Board voted to authorize G.M. Clemons to extend the lease on a unanimous roll call vote.

D.A. Gaskins then gave an update on the rate study. RSA has supplied NewGen with all the necessary information for them to do a comprehensive study including expected capital improvements as well as ongoing operational expenses. The study is expected to be ready in late August or early September.

D.O. Jarrell then gave an update on the various plant projects. The Wilderness Water Plant project is progressing, and Phase 1-A is nearing completion. The project adds a membrane filtration system to the sand filters already in place. The project also provides for a chemical feed building as well as chemical storage, and the new chemical feed systems should come online soon. Phase 1-B, which is associated with the water plant intake, will replace one screen with two and will add a new electrical building. The hope is that this portion of the project can be completed in about four months.

The Madison Water Plant project is making progress with temporary tanks on site that should be in use shortly. It is a relatively small project but will mean major improvements for the plant. The project should continue through the end of the year.

Application for funding for the Madison Wastewater Plant project began two years ago and a response on the DEQ WQIF grant is expected soon. Funding is expected to be a combination of a grant and a loan with additional loan funding needed for the new outfall line at the Robinson River. The engineer who has worked on previous RSA projects has given an estimate on this one. G.M. Clemons is asking the Board for

authorization to pursue a detailed design proposal for the plant, which is the next step in the project. RSA is investigating options for river access and has possibilities with VDOT and private landowners. On a motion by Elliott, seconded by Marshall, the Board voted to obtain a detailed design proposal on a unanimous roll call vote.

G.M. Clemons then informed the Board that staff are going over previous lists of plans for capital improvement projects. We will begin scheduling meetings with Board members in late summer to discuss possible projects for their counties. Projects will be ranked by priority and grouped by expected date.

G.M. Clemons then stated that, as expected, the disinfectant byproducts numbers were high in the second quarter for the line running out to Germanna College in Locust Grove. All customers in the Locust Grove area (including those not on the Germanna line) will receive a letter explaining the situation. RSA plans to clean the water plant clearwell as well as a full system flush before the third quarter sampling. The summer is the most difficult time for the problem because of the heat, and since the notification requirements are based on a rolling 12-month average, it is not likely that RSA will be able to come into total compliance for some time. Management continues to investigate options for a long-term solution.

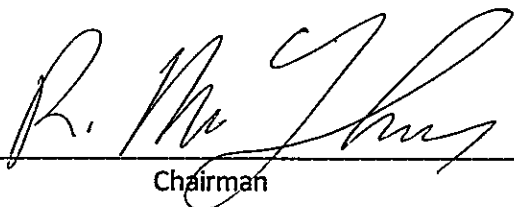
G.M. Clemons also mentioned that he has been in discussions with the LOWA regarding developing a standard for notification of sewer leaks into their lakes and live streams. RSA is required to notify DEQ within 24 hours of a leak. RSA notifies LOWA as soon as it can about leaks into a lake, but not within any set time period. G.M. Clemons indicated that RSA would notify LOWA as quickly as possible.

G.M. Clemons suggested the possibility of a half-day Board retreat, possibly this fall. This would allow staff to get a better idea of the Board's expectations and desired direction for RSA's future, as well as allow the Board to learn more about RSA and get any questions they may have answered.

G.M. Clemons then gave his report. As was expected, finances are tight, but RSA is still in decent shape. Water sales are picking up, and the rate study is in progress, which will allow RSA to properly adjust its future rates.

Coppage asked about the status of the east office. G.M. Clemons replied that the design is presently underway and should be completed soon.

There was no attorney's report and with no further business to discuss, on a motion by Marshall, seconded by Elliott, the meeting was adjourned at 2:30 p.m.

  
Chairman