

A regular meeting of the Board of Members of Rapidan Service Authority was held on February 20, 2020 at the Madison County Administration Building, Madison, VA.

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Williams, Woodson
	Staff:	G.M. Clemons, MFAS Gaskins, Director of Projects Clements, Project Manager Jarrell
	Attorney:	Terry Lynn

Minutes of the December 19, 2019 meeting were approved on a motion by Frame, seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye, Woodson aye. (Note: There was no meeting held in January 2020.)

Staff presented the final draft of Rapidan Service Authority Water & Sewer Design and Construction Standards, which allows water and/or sewer lines under state or private roads. Frame made a motion to accept the Standards, Crozier seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye, Woodson aye.

Director of Projects Clements reported on current Capital Improvement Projects.

MFAS Gaskins informed the Board that the Utility Billing Software will need to be replaced in the next couple of years.

Project Manager Jarrell gave an overview of RSA's website and the number of customers who are using the new features that are available.

Jarrell also updated the Board with current water demands at the Wilderness Water Treatment Plant.

Staff has increased the water and sewer deposits in Greene and Madison to \$160.00 each. This is due to the increase in water and sewer rates for both counties.

Hoffman made a motion to enter into Closed Session under Section 2.2-3711(A) (7). Please see a copy of the Resolution attached to these minutes.

The meeting was adjourned at 5:01 PM.

Chairman