

A regular meeting of the Board of Members of Rapidan Service Authority was held on September 17, 2020 at the Madison County Administration Building, Madison, VA.

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Martin, Williams
	Staff:	G.M. Clemons, MFAS Gaskins, Director of Projects Clements, Program Manager Jarrell
	Attorney:	Terry Lynn
	Visitors:	Jim Frydl, Mark Taylor, Media

Chairman Hoffman informed the Board that RSA was served with a lawsuit filed by the Greene County Board of Supervisors. After expressing concerns regarding the Chairman of the Greene County Board of Supervisors and the Greene County member from the planning commission, Hoffman read the following excerpt from an Attorney General opinion: "Because an individual in the position you describe would have a personal interest in both governmental agencies, \*(Greene County Board of Supervisors, Rapidan Service Authority) he would have to remain alert at all times to conflicts that may require formal disclosures or disqualifications and other actions under §2.2-3112. For example, conflicts of this sort could arise from decisions by the Board of Supervisors pertaining to or having a financial effect on the Authority \*(which is us), or from transactions of the Authority pertaining to or affecting the County." The Chairman expressed his opinion that the two members from Greene County should step down until this lawsuit is settled from taking any discussion or any action on the Rapidan Service Authority Board. A discussion was held by the Board regarding the conflict of interest of the Greene County representatives. After discussion among the Board, the following motion was made by Frame: "To preclude both of the Greene County members from participating in further business of Rapidan Service Authority, both in public and in executive session". Prior to taking a vote, Attorney Lynn advised the Board that the motion would be turned into a Resolution as specified in RSA's bylaws. The motion was seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Martin nay, Williams nay.

\*Parenthetical comment added

Minutes of the August 20, 2020 meeting were approved on a motion by Coppage, seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

After discussion, Crozier made a motion to extend the waiver of late penalties and service disconnections until the October Board meeting, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

GM Clemons provided a report to the Board regarding the Greene County water system. The report included a synopsis of several plans created over the years that established the basis for water system development in Greene County. Additionally, projected growth rates from several of the plans was provided. The actual growth rate in Greene County, according to Census data, has been less than projected in the various reports. The Census data confirms what RSA has seen in terms of water system growth over the same time period.

G.M. Clemons reported on the Greene WTP preliminary engineering report (PER) for upgrading the Greene WTP to membrane treatment prepared by Mangrum Consulting & Design. This will take approximately sixty days to complete and is to look at membrane technology and utilization of the existing WTP building. Motion was made by Crozier to proceed, seconded by Frame and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

Director of Projects Clements reported on current Capital Improvement Projects.

MFAS Gaskins informed the Board that RSA has been notified, in compliance with the RSA/Town of Orange Rt. 15 contract, that the rate will be increased by \$0.208/thousand gallons for the upcoming year. In compliance with the RSA/Town of Gordonsville water contract, RSA will notify the Town of Gordonsville that we will increase their rate from \$5.60/thousand gallons to \$5.81/thousand gallons effective October 15, 2020. Rt. 15 rate will stay at the current rate.

Comments from the public were made by Jim Frydl, as an RSA customer and Greene County Planning Director, and Mark Taylor, Greene County Administrator.

Hoffman made a motion to enter into Closed Session under Section 2.2-371(A)(7). Please see a copy of the Resolution attached to these minutes.

The meeting was adjourned at 3:08 PM.

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Chairman

**RESOLUTION REGARDING THE CLOSED SESSION CALLED AT  
THE REGULAR/SPECIAL MEETING OF THE BOARD MEMBERS OF THE  
RAPIDAN SERVICE AUTHORITY**

ON September 17, 2020 AT 14:40 a.m./p.m.

AT its regular meeting being held this date in MADISON County, Virginia

I, Steve Hoffman, Chairman, move that the Board of Members of the Rapidan Service Authority enter into closed session to discuss the following matters:

Pursuant to:

Section 2.2-3711(A)(1) {Personnel}

Section 2.2-3711(A)(3) {Acquisition for use of real property for public purpose}.

Section 2.2-3711(A)(7) {Consultation with legal counsel and/or briefings by staff members and/or others pertaining to actual or probable litigation or other specific legal matters requiring legal advice by counsel}.

Seconded by: Jim Crozier

Adopted by a vote of the Board of Members:

Upon leaving the session, I, Steve Hoffman, Chairman of the Board of Members of the Rapidan Service Authority, request a vote of the Membership to certify the following:

1. That only public business matters lawfully exempted from open meeting requirements were discussed during the closed session; and
2. That only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed session.

I would ask each Board Member to so certify by saying "AYE".

Coppage	<u>✓</u>
Crozier	<u>✓</u>
Frame	<u>✓</u>
Hoffman	<u>✓</u>
Williams	<u>      </u>
Woodson	<u>      </u>

All Board Members certified by saying "AYE", except \_\_\_\_\_ who stated that the session departed from items 1 and 2 as follows:

(Departure to be reflected) 15:10 a.m./p.m.

Steve Hoffman  
Chairman