

A regular meeting of the Board of Members of Rapidan Service Authority was held on September 15, 2022 at the Orange County Public Safety Building.

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present: Members: Bowman, Crozier, Frame, Yowell
(Clay Jackson attended in place of Mr. Coppage and Marie Durrer in place of Mr. Martin.)

Staff: GM Clemons, DO Jarrell, DA Gaskins

Visitors: Greg Lunsford, Mark Taylor, Jonathan Weakley, Media

The agenda for the meeting was adopted on a motion by Bowman, seconded by Yowell and approved unanimously on a voice vote.

The minutes of the July 15, 2022 Board meeting were approved on a motion made by Bowman, seconded by Crozier. The motion passed on a voice vote with an abstention by Mr. Yowell who was not present at the July meeting.

Old business was then discussed. The meter tests results were in for 111 Indian Hills Road and included in the Board packet. The meter tested slightly slow. A history of the daily water usage indicated that there had been a significant spike in usage for a 2–3-week period during the time in question. Mr. Yowell asked what could cause this. DA Gaskins explained that the most common cause would be a commode which got stuck and ran unchecked for a period of time. A motion was made by Crozier and seconded by Bowman to uphold RSA’s usual policy regarding charges for the increased usage. The motion passed unanimously on a voice vote.

Mr. Bowman then gave an update regarding Greene County’s withdrawal from RSA. He began by thanking the Chairman for his assistance in coordinating the County’s request for information. He believes they now have what they requested and reiterated their desire that the transition go smoothly. He stated that they have hired a director, Greg Lunsford, and that he has hired a billing manager and a facility manager/supervisor. He indicated that Mr. Lunsford is interviewing potential employees daily, but that the job market is causing some issues. He expressed hopes for a transition period where new employees could work with RSA employees for a few weeks and then passed the floor to Mrs. Durrer.

Mrs. Durrer began by thanking the Board and Mr. Jackson and then stated that the County is moving forward in the process. She also expressed hope for a transition period and indicated that there were still a couple of small things they wanted from RSA. The Chairman stated that he believes RSA has already given them everything it has and that some things the County would like may not exist. If the two parties need to sit down and discuss these matters, he would like to be a part of the discussion. Mr. Bowman said that Mr. Lunsford might need to sit down with GM Clemons to discuss these things, and GM Clemons stated that, as far as he knew, RSA had given them everything they had requested. Mr. Frame reiterated his desire to be a part of any discussion that might take place so that he could assure his fellow Board members that RSA was doing

everything it could to facilitate the transition. Mr. Yowell asked if there was any timeframe/timeline for the transition, and Mr. Bowman indicated that they did not have one at this point because of the staffing situation. He said that they would notify RSA the very day that they had a date. Mr. Jackson asked if VRA had issued its approval yet or has there been further conversation with the SCC. Mr. Lunsford stated that nothing with VRA or the SCC would take place until the staffing issue had been resolved. Mr. Bowman informed the RSA Board that Greene needed to hire ten more staff before being able to move forward.

Under the public comment section of the meeting, GM Clemons pointed out an email and the transcripts of four voicemails that had been left for the RSA Board regarding the facility fee. After brief discussion, Mr. Bowman requested, and the Chairman directed, that these be forwarded to Mr. Lunsford to handle.

The Knoll at Stone View sewer and water main extensions were then brought before the Board. Bowman made a motion, seconded by Jackson, to accept the extensions into the RSA system. The Board approved the motion on a unanimous voice vote.

GM Clemons then pointed out an apparent settlement between Greene County and Charlottesville Land Development Group/Charlottesville Land Investment Group that was discovered online. Since the facility fee is being collected for Greene County by RSA at Greene County's request, GM Clemons stated that RSA needs to receive instructions from Greene County to stop collecting the fee from Charlottesville Land. He also cautioned the Board as to the possibility of future lawsuits from the 260 or so other unconnected entities from whom the fee would still be collected. Mr. Bowman said that Greene County would see about getting legal counsel to draft a letter that Mrs. Durrer could send to the Board. Mr. Yowell told Mrs. Durrer that he was glad he wasn't in the position of choosing who had to pay the fee and who doesn't. Mr. Jackson asked if this settlement released Madison County from the lawsuit. It was pointed out that Madison County was not directly involved in Charlottesville Land Development lawsuit although they are involved in a separate lawsuit with Greene County. Greene County would need to dismiss that lawsuit or dismiss Madison from that lawsuit. Madison County will let the Board know if there is anything RSA needs to do regarding this matter.

GM Clemons then gave his report. He pointed out the financial information in the Board packet. Mr. Yowell expressed concern that operating costs would later go up significantly based on the availability fees being collected in Orange and Greene Counties. The Chairman pointed out that the RSA rate structure is intended to support operating costs and that these costs normally are not paid from availability fees. Many of the costs are fixed and do not go up proportionately when new properties are added to the system.

GM Clemons informed the Board that RSA has received notice from the Town of Orange that the cost of water bought from the Town and supplied to the Town of Gordonsville is increasing. Likewise, RSA will inform the Town of Gordonsville that this increase in cost will be passed along to Gordonsville, per agreement. GM Clemons then informed the Board that staff will be working on the 2023 budget beginning in October and that they would be evaluating possible rate increases

due to the many increased costs (electricity, chemicals, fuel, etc.) that RSA has incurred this year. Staff salaries would also be included.

Regarding projects, Clark's Directional Boring has begun the next phase of the Lake of the Woods vacuum main project and J.P. Tucker is waiting for materials before proceeding with the Washington Street water main replacement in Madison.

Revenue is down 4% but expenses are down approximately 9% and overall RSA is in good shape.

As there was no further business to be brought before the Board, Crozier made a motion, seconded by Bowman, that the meeting be adjourned. The motion passed on a unanimous voice vote at 2:28 PM.

Chairman