RAPIDAN SERVICE AUTHORITY
BOARD OF MEMBERS AGENDA
FEBRUARY 18, 2021

		PAGE
1	CALL TO ORDER BY CHAIRMAN, STEVE HOFFMAN	
2	ROLL CALL - ESTABLISHMENT OF QUORUM	
3	PLEDGE OF ALLEGIANCE	
4	APPROVAL OF MINUTES - DECEMBER 17, 2020	1-2
5	OLD BUSINESS	
6	NEW BUSINESS A. BOARD DISCUSSION REGARDING GREENE COUNTY REPS PARTICIPATION	
7	ADJOURNMENT	

NOTE: MEETING TO BE HELD VIA ZOOM, AT 2:00 PM.
ZOOM INSTRUCTIONS WILL BE SENT VIA EMAIL AND POSTED ON RAPIDAN.ORG

A regular meeting of the board of Members of Rapidan Service Authority was held on December 17, 2020 at the

The meeting was called to order at 2:00 PM. A quorum was established followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Martin, Williams
	Staff:	G.M. Clemons, MFAS Gaskins
	Attorney:	Terry Lynn
	Visitors:	Rob Mangrum, Media

Minutes of the October 15, 2020 meeting were approved on a motion by Frame, seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

Rob Mangrum of Mangrum Consulting & Design provided a presentation of the preliminary engineering report (PER) for upgrading the Greene WTP. The report was centered around using Membrane Mircofiltration technology and provided the benefits of using this technology. Included in the report was a schematic depicting the ability to reuse many of the existing components, specifically targeted constituents of the treatment technology, building elevation options, a summary of the total projected costs and a project schedule. Board members asked questions following the presentation. No further Board action was taken at this time.

Mr. Mangrum also submitted a proposal to prepare a preliminary engineering report (PER) for the Wilderness Water Plant. The cost will be $53,500 and should be submitted within the next 60 days. Frame made a motion to proceed with the PER, Crozier seconded and the motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

G.M. Clemons presented Budget FYE 2021. The budget includes rate increases for Greene water, Greene sewer, Madison water and Madison sewer. Also included is a 2% increase for employee wages. Clemons thanked Cindy Breeden and Trace Gaskins for their work on the budget. After discussion, Frame made a motion to approve the budget as presented, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

G.M. Clemons reported on current Capital Improvement Projects.

MFAS Gaskins reported that as outlined by the Commonwealth of Virginia, if a utility has accounts receivable arrearages in excess of 1% of annual operating revenues, such utility can opt out of the disconnection moratorium via resolution. RSA Accounts Receivable percentage is 2.8%. After discussion, Frame made a motion to adopt a resolution, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye. See a copy of the Resolution attached to these minutes.

As a reward for the hard work of staff during the COVID pandemic, MFAS Gaskins recommended a Frontline Bonus for RSA employees. Maintenance crews, office staff and plant operations all remained working on a regular schedule and attendance levels stayed steady. Crozier made a motion to approve the bonus, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye.

G.M. Clemons reported that RSA had applied for and received money from the CARES Act. This money, in the amount of $67, 959.04, will be used to cover customer debt incurred from March 1, 2020 to December 30, 2020. Clemons thanked the Orange County Administrators Office for their help in acquiring this money.

G.M. Clemons reported that Coppage has been reappointed for another four-year term.

The meeting was adjourned at 3:20 PM.

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Chairman